



## ABSTRACT SUBMISSION GUIDELINES 2025

Abstract submission guidelines for the 50<sup>th</sup> Annual Meeting of the European Paediatric Ophthalmology Society – Team- and Network in Paediatric Ophthalmology, to be held on 9-11 October 2025 at the Leiden University Medical Center in Leiden, the Netherlands.

### IMPORTANT DEADLINES:

- Abstract submission opens: Monday, 17 February 2025.
- Abstract submission deadline: Thursday, 1 May 2025, 23:59 CEST.
  - Abstracts submitted after the deadline will not be considered for the conference.
  - No revisions can be made to the abstract after the submission deadline.
- The abstract notification will be released on Monday, 30 June 2025.

### PRESENTATION TYPE

For this annual meeting there will be three presentation types:

- Oral: 7 min + 3 min discussion
- Rapid-Fire: 3 min + 2 min discussion
- Poster: will be displayed for 1 day

The scientific committee will decide for which type of presentation your abstract will be selected. However, you are asked to select your preferred presentation type: Oral or Poster.

### ABSTRACT TOPICS

- Team- and network with the geneticist (metabolic, genetic, syndromes, retina)
- Team- and network for children with craniofacial or orbital diseases
- Team- and network with neurology (paediatric brain tumors)
- Team- and network for allergic and inflammatory disorders (allergology, immunology and rheumatology)
- Team- and network with neonatology & panel discussion 'The best way to treat and follow up on ROP'
- Team- and network in rehabilitation for the visually impaired
- Paediatric ophthalmology never works Eye-lone (teamwork with other subspecialists in ophthalmology - surgery)
- Team- and network for diagnostics (from imaging to diagnosis)
- Other

### GENERAL ABSTRACT GUIDELINES

With the submission of an abstract to EPOS 2025 Annual Meeting, the presenting author:

1. Accepts to be the contact person for all correspondence regarding the abstract and is responsible for ensuring that all authors have read the abstract and agreed to be co-authors.
2. Accepts that he/she must register and pay for the EPOS 2025 Annual Meeting to present an abstract. Submitting an abstract does not register you for the meeting. Presenting authors are not entitled to complimentary registration. Accepted abstracts will only be included in the final programme if the presenter has completed and paid registration for the EPOS 2025 congress before Thursday, 28 August 2025.
3. Accepts that EPOS 2025 Annual Meeting retains the right to reject abstracts as they see fit.
4. States that for all studies involving human or animal subjects, permission has been obtained from the relevant regulatory authority, and informed consent given if/where appropriate.
5. Identifies, obtains and discloses any financial interest for all the abstract authors.
6. Agrees that the abstract will be published on the official conference website.
7. Agrees that the abstract should be submitted in English and ensures to check the abstract for grammar and spelling before submission.



### REQUIRED INFORMATION

- First and last name, affiliation, and a correct e-mail address of the submitting and presenting author, to whom all correspondence will be sent by e-mail. The first author needs to be the presenting author.
- (Co-) authors can be listed with only two affiliation that contains their first and last name, affiliation, department, country, and e-mail address.
- Abstract title should be brief and accurately describe the abstract body and may not exceed 200 characters including spaces.
- The authors may provide their presentation preference: oral or poster.
- Topics: select one of the 7 topics. Please note the scientific committee has the authority to re-categorize the abstract as they see fit.
- The abstract must meet the following requirements:
  - Maximum of 250 words (excluding title and authors).
  - Title must not exceed 200 characters
- Abstracts should be structured as follows:
  - Introduction
  - Methods
  - Results
  - Conclusion
- Graphs, tables and pictures are not allowed. It is also not allowed to include a table in the text of your abstract body.
- Conflict of interest. The conflict of interest policy requirement applies to all abstract authors. Any potential conflict of interest must be indicated upon abstract submission.
- All abstracts should be clear, concise and written and presented in English. Abstracts must be submitted online and will be published as submitted.

### ABSTRACT SELECTION AND PUBLICATION

- All abstracts received by the deadline, Thursday, 1 May 2025, 23:59 CEST will be reviewed by the scientific committee. Acceptance, together with the details for the preparation of the presentation (oral, rapid-fire or poster), will be sent by notification e-mail to the presenting author by Monday, 30 June 2025.
- By submitting an abstract, you automatically agree to present your abstract at the EPOS 2025 Annual Meeting. Please note, the presenting author does not receive complimentary registration for the conference.
- Your abstract will only be published upon acceptance notification and receipt of paid registration for the EPOS 2025 Annual Meeting.

### ABSTRACT WITHDRAWAL

**If you wish to withdraw an abstract from publication/presentation, the presenting author of the abstract is requested to send a letter via e-mail ([registration@parthen.nl](mailto:registration@parthen.nl)) to the Abstract Office: before Friday, 28 July 2025. After this date, EPOS 2025 Annual Meeting cannot guarantee any request for withdrawal.**

Additions and deletions of abstracts may be possible with the following caveats:

- Submitted abstracts can be edited until Thursday, 1 May 2025, 23:59 CET. After this, additions can only be made in the presentation of the abstract.
- If abstracts must be deleted, the title and author information will remain with the notation "THIS ABSTRACT HAS BEEN REMOVED".



### AWARDS & GRANTS

During EPOS 2025, three types of awards will be granted to presenters under 35 years old:

- **Best Poster**
- **Best Rapid-Fire Presentation**
- **Best Oral Communication**

Additionally, a **limited number of Travel Grants** are available to support young researchers in attending the **EPOS Annual Congress** and contributing valuable work in paediatric ophthalmology. Applications can be submitted during the abstract submission process.

For more details on Travel Grants and eligibility, please visit: [EPOS – Awards & Grants.](#)